Government has been taking many pro-active steps for improving the Ease of Doing Business in the State to attract investments to the State. The Kerala Industrial Single Window Clearance Boards & Industrial Township Area Development Act, 1999 has helped in bringing considerable improvement to the regulatory clearance mechanism to set up enterprises in the State.

Government has now further streamlined procedures for granting clearances by amending several Acts, Rules and executive orders, and stipulated timelines for disposal of applications for clearances. In order to ensure adherence to the timelines a suitable supporting governance mechanism is felt necessary.

Government is, therefore, pleased to hereby constitute the Kerala Investment Promotion and Facilitation Cell (KIPFC), with the main objective of providing time-bound clearances for applications for the establishment and operation of enterprises in the State.

The State level Cell of the KIPFC shall function within Kerala State Industrial Development Corporation Ltd. (KSIDC), the Executive Agency of the Kerala State Single Window Clearance Board. The Cell shall be headed by a Chief Executive Officer. The Managing Director, KSIDC shall be the ex-officio Chief Executive Officer of the KIPFC. The State level Cell shall be stationed in KSIDC, the requisite infrastructure for the same shall be provided by KSIDC in their Thiruvananthapuram Office.

The District level Cell of the KIPFC shall be headed by the District Collector, and shall have its Secretariat in each District in the District Industries Centre.

The State level Cell of the KIPFC shall consist of representatives from the following Departments / Agencies of the Government of Kerala that are responsible for issue of various licenses / permits / clearances under various Acts and Rules.

1. Joint Director, Department of Factories and Boilers
2. Joint Director, Directorate of Urban Affairs
3. Joint Director, Directorate of Panchayats
4. Additional Commissioner, Commissionerate of Land Revenue
5. Joint Director, Directorate of Industries
6. Senior Town Planner, Department of Town and Country Planning
7. Additional Commissioner, Labour Commissionerate
8. Director, Department of Fire and Rescue Services
9. Deputy Director, Directorate of Mining and Geology
10. Chief Conservator of Forests, Department of Forests and Wildlife
11. Joint Commissioner, Department of Commercial Taxes
12. Joint Inspector General, Department of Registration
13. Joint Controller, Department of Legal Metrology
14. Chief Environmental Engineer, Kerala State Pollution Control Board
15. Executive Engineer, Kerala State Electricity Board Ltd
16. Deputy Chief Electrical Inspector, Department of Electrical Inspectorate
17. Executive Engineer, Kerala Water Authority
18. Superintending Hydrogeologist, Department of Ground Water
19. Joint Commissioner, Food Safety Standards Authority of India - Kerala
20. Administrator, State Environmental Impact Assessment Authority - Kerala
21. Administrative Officer, Coastal Zone Management Authority - Kerala

The District level Cell of the KIPFC shall consist of representatives from the following Departments / Agencies of the Government of Kerala.
The concerned Heads of Departments / Agencies shall nominate representatives to the Cell.

The Cell shall -
bullet act as the single point of contact for investors and accord all the required approvals for setting up and operation of enterprises in the State,
bullet track the progress of applications submitted online, obtain regular feedback from the stakeholder Departments / Agencies, remove bottlenecks if any and ensure time-bound disposal of applications,
bullet help investors overcome any difficulties arising related to renewal of clearances or statutory inspections during the running of the establishment, and
bullet co-ordinate inspections among Departments / Agencies in all operational establishments across the State, to ensure compliance with all relevant Acts/Rules/Notifications/G.O.s. in force.

The duties and responsibilities of the Nodal Officers shall be based on the above functions of the Cell and shall be as defined by the CEO, from time to time. It shall be the responsibility of the Nodal Officers to liaise with their respective Departments/Agencies for timely processing of applications, ensure proper communication within the parent Departments, generate periodic status reports, co-ordinate joint inspections and facilitate all related functions for the issue of clearances.

The CEO shall be the reporting authority for the Nodal Officers in all matters relating to the functioning of the Cell in the case of the State level Cell, and the District Collectors in the case of the District level Cell.

(By order of the Governor)

Dr. K.M. Abraham
Chief Secretary

To

All Additional Chief Secretaries / Principal Secretaries / Secretaries
The Managing Director, KSIDC
All District Collectors, Kerala
The Director of Industries / Factories & Boilers / Urban Affairs / Panchayaths/ Fire & Rescue / Mining & Geology
The Commissioner of Land Revenue
The Commissioner of Taxes
The Commissioner of Labour Department
The Inspector General, Department of Registration
The Chief Town Planner, Thiruvananthapuram
The Controller, Department of Legal Metrology,
The Chief Conservator of Forest, Department of Forest and Wildlife
The Chief Environmental Engineer, The Kerala State Pollution Control Board.
The Chief Engineer, KSEB Ltd
The Chief Engineer, Kerala Water Authority.
The Administrator, State Environmental Impact Assessment Authority, Kerala.
The Administrative Officer, Coastal Zone Management Authority, Kerala.
The Food Safety Commissioner, Kerala
The Chief Electrical Inspector, Department of Electrical Inspectorate.
The General Administration (SC) Department (Vide Item No: 898 dated 08.04.2017)
The Finance Department, Kerala
The Law Department, Kerala
The Principal Accountant General (A & E / Audit), Kerala, Thiruvananthapuram
Information & Public Relations (Web & New Media) Department (For publishing in the official website)

Copy to: The Private Secretary to Minister (Industries)
The Additional Secretary to the Chief Secretary
The CA to the Additional Chief Secretary (Industries)

Forwarded / By Order

Section Officer